



Campaign and Legislative Intern (Sacramento)

The Coalition for Clean Air (CCA) is the only statewide nonprofit organization advocating exclusively for clean air in California. Since 1971, CCA has worked to strengthen the environmental movement by promoting community involvement, advocating responsible public policy and providing technical expertise. With offices in Los Angeles, Fresno and Sacramento, CCA is dedicated to protecting public health by improving air quality for all Californians.

We are seeking campaign and legislative interns in our Sacramento office on a rolling basis. Starting and ending dates are flexible, but a minimum 10-week commitment is preferred. This is an excellent opportunity to be part of the new long-term effort we are coordinating to strengthen and broaden the environmental movement throughout California.

Job responsibilities may include:

- Conducting legislative analysis, research and bill tracking
- Crafting position letters to the state legislature
- Requesting, coordinating and attending meetings with legislative staff
- Attending legislative hearings
- Working to develop broad support for key legislative and campaign priorities
- Participating in meetings with other organizations and helping to maintain a database of legislative priorities

Qualifications:

- Must be a current or recent undergraduate or graduate student
- Preferred focus of study is public policy, environmental science, public health, political science or related field
- Strong written and verbal communication skills
- Strong organizational and computer skills
- Individual must be detail-oriented with strong interpersonal skills
- Ability to handle multiple assignments
- Ability to work both independently and with significant supervision, as necessary
- Demonstrated ability to take initiative and work in a team environment
- Experience working on CA environmental issues a plus
- Bilingual a plus (English/Spanish or English/Mandarin, etc.)
- Commitment to the mission of the Coalition for Clean Air

Contact

Please send a cover letter, one-page resume and brief writing sample to mario@coalitionforcleanair.org, or fax to Mario Guerrero at (916) 498-1560.